



Public Charter High School

# THURGOOD MARSHALL ACADEMY EMERGENCY FUND INFORMATION

## **Objective of the TMA Emergency Fund:**

To assist Thurgood Marshall Academy alumni in managing unexpected financial hardships that would otherwise hinder their undergraduate career.

## **Application and Disbursement Process:**

- Applications will be accepted throughout the calendar year.
- Applications can be found by accessing the TMA website ([www.thurgoodmarshallacademy.org/alumni](http://www.thurgoodmarshallacademy.org/alumni)) or by contacting Ms. Kinny Jeng (202-563-6862 ext. 210 or [kjeng@tmapchs.org](mailto:kjeng@tmapchs.org)).
- The total amount awarded **WILL NOT** exceed \$500 in a calendar year.
- TMA will make every effort to act on each application as quickly as possible.
- Decisions to assist alumni will be made based on eligibility, need, and funding available at the time of the application.
- Payment will be made directly to the organization that is the provider of the service.
- Presentation of receipt(s) and/or invoice(s) will be required prior to any disbursement.

## **Program Criteria:**

It is important that all applicants understand the purpose of the Emergency Fund and determine their eligibility prior to applying.

- Applicants must demonstrate financial need by presenting a receipt and/or invoice.
- Applicants must demonstrate how financial assistance will impact their undergraduate career.
- Applicants must understand that funding is not guaranteed and decisions will be made on a case-by-case basis.

Situations that might qualify for support include:

- Lack of funding for a meal plan and/or student housing
- Lack of funding for tuition and/or fees
- Lack of funding for textbooks and/or school supplies
- Lack of funding to compensate for an unpaid internship or job that is directly related to applicant's course of study

Situations that would most likely **NOT** qualify for support include:

- Lack of funding for travel
- Lack of funding for study abroad programs
- Lack of funding for extracurricular activities that are not directly related to applicant's course of study
- Any situation where assistance would merely postpone, rather than adequately address, the need

## **Questions:**

If you have any questions regarding the application process or your specific application, please contact Ms. Kinny Jeng at 202-563-6862 ext. 210 or [kjeng@tmapchs.org](mailto:kjeng@tmapchs.org).



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# THURGOOD MARSHALL ACADEMY EMERGENCY FUND APPLICATION

Please confirm your eligibility prior to completing this application by reviewing “Thurgood Marshall Academy Emergency Fund Information.”

If you meet all of the stated requirements, complete this application with the receipt(s) and/or invoice(s) attached and submit them by one of the following methods:

- Fax to Ms. Kinny Jeng at 202-563-6946
- E-mail to kjeng@tmapchs.org
- Mail to Thurgood Marshall Academy  
Attn: Ms. Kinny Jeng  
2427 Martin Luther King, Jr. Avenue, SE  
Washington, DC 20020

### Personal Information:

_____	____/____/____	_____
Name (Last, First)	Date of Application	TMA Graduation Year
_____	(____)____-____	(____)____-____
E-mail Address	Home Phone	Cell Phone
_____	_____	
College or University	Best Method of Contact	

**Mailing Address** (Address your award check should be mailed to if your application is approved. This CANNOT be you):

\_\_\_\_\_

Name of Organization (i.e. bookstore, business office, etc.)

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code

### Financial Need:

Explain in your own words why you need emergency assistance. Be specific. (Use a separate sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Itemize your specific financial need(s). (Use a separate sheet if necessary)

Description:	Amount:
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total:</b>	\$

<b>Affidavit:</b>	
I hereby affirm that the information supplied on this application is true and correct. I have attached all relevant receipt(s) and/or invoice(s) to substantiate this application.	
_____	_____
Signature of Applicant	Date