



Public Charter High School

# TUTORING PROGRAM APPLICATION

## Personal Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ or University Attending: \_\_\_\_\_

## Availability

Mondays (3:30pm-5:50 pm)       Tuesday (4:00-5:50 pm)       Friday (3:30pm-5:50 pm)

Wednesday (3:30-5:50 pm)       Thursday (3:30pm-5:50 pm)

## Subject Area-Check as many that apply

Language Arts       Social Studies       Science       Math       Spanish

## Tutoring Experience

Elementary (Grades K-5)      For how long? \_\_\_\_\_

Middle School (Grades 6-8)      For how long? \_\_\_\_\_

High School (Grades 9-12)      For how long? \_\_\_\_\_

*Thank you for your application to  
Thurgood Marshall Academy's Tutoring Program!*

When complete, please return to:

**Scott Guggenheimer, Assistant Director of Programs**

Thurgood Marshall Academy  
2427 Martin Luther King Jr., Avenue, SE

Washington, DC 20020  
(202) 563-6862 ext. 126

**Fax (202) 563-6946**

**[sguggenheimer@tmapchs.org](mailto:sguggenheimer@tmapchs.org)**

Stewart Business Information. Clients are granted permission to make additional copies of this form.

**RELEASE/DISCLOSURE FOR EMPLOYMENT PURPOSES  
BACKGROUND AND REFERENCE INVESTIGATION AUTHORIZATION**

As part of its due diligence procedures, **Thurgood Marshall Public Charter High School** (hereafter referred to as "Company") requires that a background investigation and check of references be conducted. The objectives of the investigation are to verify information provided during the application process, investigate references and identify any factors that might be inconsistent with Company employment requirements.

I, \_\_\_\_\_, give Company and/or Stewart Business Information permission and authority to conduct a due diligence investigation and reference check into my past and current activities. I understand and consent to an investigation that may include, but is not limited to, information as to my personal character, general reputation, verification of previous employment and employment references, verification of education, motor vehicle driving record, social security wage information, criminal records and other information contained in public records. In addition, I grant permission and authority to Company and/or Landata Research, Inc. to obtain past employment information in compliance with regulations of the U.S. Department of Transportation (DOT), including 49 CFR Part 40 and 49 CFR Part 382, regarding DOT drug and alcohol testing results from past employers.

I authorize and request any Former Employers, Schools, Police Departments, States, Cities and Counties or any other Person to furnish Company and/or Stewart Business Information designees information concerning:

|                        |                   |                             |
|------------------------|-------------------|-----------------------------|
| My Work Habits         | Character         | Criminal Record             |
| Reason for termination | Reputation        | Driving Record              |
| *Worker Comp Claims    | Education History | Social Security Information |

And all other relevant information requested by Company.

I hereby release all Persons, Companies, Corporations, Schools, or Individuals from all liability and responsibility that may result from providing Company and/or Stewart Business Information with such information as requested.

I understand that if hired, my employment is for no definite period of time, consistent with state law, and may be terminated with or without cause and with or without notice, at any time, at the option of either Company or myself. No employee representative, manager, official or supervisor of Company, other than the president or any vice president of Company, has any authority to enter into any agreement for employment for a specified period of time or make any agreement relative to employment that is contrary to the foregoing. Any such employment agreement will be in writing, signed by the designated officer and clearly specifying its term.

If I am not hired due to information contained in the background screen report, I will be notified in writing and a copy of the said report will be supplied to me with a written summary of my rights under the Fair Credit Reporting Act of 1970 as amended in 1996.

|                                  |                                    |
|----------------------------------|------------------------------------|
| _____<br>Applicant's name        | _____<br>Social Security Number    |
| _____<br>Current Street Address  | _____<br>City, State, and Zip Code |
| _____<br>Driver's License Number | _____<br>**Date of Birth           |
| _____<br>State                   | _____<br>Date                      |
| _____<br>Signature               |                                    |

\*Subject to the Americans with Disabilities Act of 1990 (ADA).\*\* The Age Discrimination Act of 1967 (ADEA) prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.